

**FINANCIAL MANAGEMENT IMPROVEMENT ACT (FMIP)
MINUTES JULY 2000**

Attendees: Program Analysts, Administrative Officers
Recorder: Amanda Petitt
Presenters: Glenn Hansen, Larry Barts, Yvonne, Moy, Rob Gross
Location: ACT-1 Conference Room
Start: 1:30 PM

Glenn Hansen

The Travel Management Center (Belle Mead) has been on board for 3 weeks and we have had no significant complaints. Michelle Angelo is a new employee who will be working for Belle Mead. Please feel free to provide feedback to Glenn Hansen on their performance.

If a traveler has a returned ticket that was purchased from SATO, in order to get credit, bring ticket to Glenn Hansen and he will return it to SATO and you will see the credit on your credit card statement.

Larry Barts

Handout - example IH report

You should receive the Open Obligations memorandum within a few days or you can find it on the ACT-30 website under "What's new." Respond to this memorandum by August 31 and also attach the marked up ERDS listing.

Yvonne Moy

Gave a demonstration of the ACT-30 Website was given.

Rob Gross

ACT-30 will provide Dynacomm scripts to any organization that would like to use them for yearend. These scripts allow the user to capture summary level financial information directly from DAFIS with minimal user interaction. The scripts must be customized for each organization.